

Holy Covenant Child Development Center

Pandemic & Illness Policies

Holy Covenant Child Development Center is, and will continue to, actively assess and implement protocols needed to maintain the safety and health of our children, family and staff as we return to school and program activities. The following policies and procedures will be put in place throughout the COVID -19 pandemic. These policies are based on recommendations and guidelines from Texas Health and Human Services, local health officials, state licensing agencies and the Center for Disease Control (CDC). The Holy Covenant CDC Advisory Board and administration may adjust these policies as needed based on changes in pandemic conditions or updates from local officials.

Disclaimer: Despite the following precautions, children, families or staff may still come in contact or be exposed to any illness or disease at our facility. Holy Covenant Child Development Center and Holy Covenant United Methodist Church are not responsible for possible exposure or contracting any illness or disease.

School Closures

HCCDC may be closed at any time due to the following reasons:

- Confirmed case or possible exposure within the school as determined by the local health department
- Adequate staffing is not available to maintain minimum required ratios
- A stay-at-home order is issued by local officials
- A Katy ISD issued closure
- Other closures related to pandemic conditions

COVID-19/Pandemic Tuition Policy

- In the event of a 2-week or less class or school closure due to COVID-19/pandemic, regular tuition and other fee amounts are due on regular due dates.
- In the event of more than a 2-week class or school closure due to COVID-19 /pandemic, tuition will be discounted until school reopens.
- Tuition must be paid as scheduled for your child to remain enrolled.
- Registration fee, supply fee and May tuition are non-refundable. If a child withdraws from the program, those fees are due again should the child be re-enrolled at a later date.

****NOTE:** Failure to comply with the requirement of the COVID 19/Pandemic policy may result in your child being disenrolled from Holy Covenant CDC.

Parent Responsibilities

Illness Policy

- Parents must keep their child home if they have a fever of 100 degrees or higher or have any other signs and symptoms of illness.
- Ill children must be kept home until they complete the requirements for returning to school (see below).
- Parents must notify the school of any illness or absence.
- Parents or other designated person must be available to pick up an ill child from school within 30 minutes of a phone call.
- Any child or parent that has close contact with someone diagnosed with a COVID-19/pandemic illness must self-quarantine for 14 days and complete the requirements for returning.
- Any child diagnosed with a COVID-19/pandemic illness may return to school 10 days after receiving a positive test. A copy of that test will be required upon return.

Precautions

- Parents are asked to work on teaching their children proper mouth covering when coughing and sneezing.
- Parents are asked to work on teaching children proper hand-washing procedures.

Exclusion and Return Policies

Ill Child

Any child that develops symptoms of a COVID-19/pandemic illness while at school will be sent home immediately and the following steps will be taken:

- A parent will be notified immediately and instructed to pick up their child. The child will be isolated until they are picked up from school.

Confirmed Case of Illness at School

If any child or staff member tests positive for a COVID-19/pandemic illness the following procedures will be followed:

- Local health officials will be notified. HCCDC will follow all health official recommendations which may include self-quarantine, classroom closure or school closure. The classroom or school will reopen as directed by local health officials.

Requirements For Returning to School

Any child or staff member who (a) is lab-confirmed to have COVID-19; or (b) experiences the symptoms of COVID-19 (listed below) must stay at home throughout the infection period, and cannot return to campus until the school screens the individual to determine that the below conditions for campus re-entry have been met

- In the case of an individual who was diagnosed with COVID-19, the individual may return to school when the following criteria are met:
 - at least three days (72 hours) have passed since recovery (resolution of fever without the use of fever-reducing medications);
 - the individual has improvement in symptoms (e.g., cough, shortness of breath)
 - any additional criteria or protocol that may be recommended by local health officials

COVID-19 Symptoms

- Possible COVID-19 symptoms include:
- Feeling feverish or a measured temperature greater than or equal to 100.0 degrees Fahrenheit
- Loss of taste or smell
- Cough
- Difficulty breathing
- Shortness of breath
- Headache
- Chills
- Sore throat
- Shaking or exaggerated shivering
- Significant muscle pain or ache
- Diarrhea