

Dear Parents,

I hope this letter finds you and your family doing well. I appreciate all of the responses to the survey the CDC Board sent out. At this point, we are planning to open as scheduled on September 8th. I know there are a lot of questions and concerns about what our day will look like when we open, so this is a look at our daily plan of action. We may need to make changes as we go along or in response to health and safety guidelines, but this will give you a sense of how the school day will go. Please note that we have adjusted our dismissal time to allow for additional end-of-day cleaning procedures. Dismissal will now run from 1:45pm to 2:15pm. In addition to this plan of action, we have a COVID-19/Pandemic Illness Policy that will be released on July 15th. Thank you for your patience, and we look forward to seeing you all in September.

Daily Plan of Action

Arrival

- For the safety of all, caregivers will not be allowed to enter the building.- Families will arrive in a carpool line and remain in the car.- Temperatures will be checked daily while your child is still in their carseat.- A verbal daily screening/health check will be given.- If the child passes the temperature check and screening, parents will be directed to drive to the drop off zone.- Masks will be worn by parents and staff at all times.

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Drop Off Zone

- At the drop off point, parents will take their kids out of the car.
- Assistant teachers will greet the kids and take their belongings.
- Assistant teachers will help the kids sanitize their hands with hand sanitizer prior to entering the building.

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Classroom

-Assistant teachers will escort the kids to their classroom where they will be greeted by their lead teacher

-Kids will put away their belongings and then wash their hands.

Daily Activity

-Kids will remain with their class and teachers during the day. There will be limited contact with other classes. We are adjusting schedules to accommodate this.

Music and Movement Classes

- Children will still take part in music and movement. Lessons will be created and set up by the music and movement teachers, but children will be guided through the lesson by their classroom teachers.

-All equipment will be limited to one class at a time.

-All equipment will be sanitized between classes.

Playground

- We will have playground time. The playground will be limited to one class at a time.
- The playground equipment will be sanitized as needed.

Dismissal

-Dismissal will begin at **1:45 and end at 2:15**. This change from our usual dismissal time is to allow the teachers time to properly sanitize the classrooms.

- Parents will not come inside to pick up. Assistant teachers will escort the kids outside to their zone as their name is called.

-Parents will load their own children into the car.

Cleaning

-Teachers will be sanitizing and disinfecting throughout the day, but all teachers will fully sanitize and disinfect the classroom at 2:15 to prepare for the next day.

We are asking for your patience and understanding at this time. This Daily Plan of Action is subject to change as new information is given to us by health officials.

